**TENDER APPLICATION IDENTIFIER: write here a short name/acronym to be used as your tender identifier throughout the Tender application forms**

Form A: General Tender Submission and Power of Attorney

AI4Cities Request for Tenders

**IMPORTANT NOTICE.**

1) Be sure to complete all sections of this form. All text marked in blue provide complementary instructions and **must be deleted from the form prior to submission (this notice included)**.
2) Note that you can **select** **only one Lot**, either **Lot 1: Mobility** or **Lot 2: Energy**.

**Tender Identifier: write here a short name/acronym to be used as your tender identifier throughout the Tender application forms.**

* In the case of tender submitted by a Single Tenderer please fill in section 1.
* In the case of a tender submitted by a Consortium please fill in section 2.
* **Delete the unused section!**

# **Single Tenderer**

**Note: List the subcontractors who will be engaged to perform part of the services, and indicate the % of their activities with regards to the total budget. You can copy the tables when needed or delete unused tables.**

|  |  |
| --- | --- |
| **Indicate whether you are applying to: Lot 1 Mobility or Lot 2 Energy**  |  |

|  |
| --- |
| **Single tenderer** |
| Name of legal entity |  |
| VAT number |  |
| Contact person |  |
| E-mail |  |
| Nationality |  |

|  |
| --- |
| **Subcontractor 1** |
| Name of legal entity |  |
| Project activities subcontracted (%) |  |
| VAT number |  |
| Contact person |  |
| E-mail |  |
| Nationality |  |

|  |
| --- |
| **Subcontractor 2** |
| Name of legal entity |  |
| Project activities subcontracted (%) |  |
| VAT number |  |
| Contact person |  |
| E-mail |  |
| Nationality |  |

# **Consortium**

List the Members of the Consortium and possible Subcontractors. Indicate the Members and Subcontractors (if applicable) who will be engaged to perform part of the services, and indicate the % of their activities. You can multiple the tables as needed and/or delete unused.

|  |
| --- |
| **Consortium member 1 and Lead Tenderer** |
| Name of legal entity |  |
| Project activities performed (%) |  |
| VAT number |  |
| Contact person |  |
| E-mail |  |
| Nationality |  |

|  |
| --- |
| **Consortium member 2** |
| Name of legal entity |  |
| Project activities performed (%) |  |
| VAT number |  |
| Contact person |  |
| E-mail |  |
| Nationality |  |

## Subcontractors

**Delete tables unused**

|  |
| --- |
| **Subcontractor 1** |
| Consortium member responsible for the subcontract |  |
| Name of legal entity |  |
| Project activities subcontracted (%) |  |
| VAT number |  |
| Contact person |  |
| E-mail |  |
| Nationality |  |

|  |
| --- |
| **Subcontractor 2** |
| Consortium member responsible for the subcontract |  |
| Name of legal entity |  |
| Project activities subcontracted (%) |  |
| VAT number |  |
| Contact person |  |
| E-mail |  |
| Nationality |  |

# **Statement**

* **In the case of a Single Tenderer the authorized signatory shall sign Statement A.**
* **In the case of a Consortium the Lead Tenderer must sign Statement B**
* **DELETE the unused Statement A/B**

**Statement A**

I, the undersigned, being the authorised signatory of the Single Tenderer hereby declare that I have examined and I accept without reserve or restriction the entire contents of the PCP Tender Documents for the tender procedure in the framework of the AI4Cities project (Tender Documents 1 to 4) and of the tender submitted in its entirety (Forms A to G).

I guarantee that the subcontractor(s) identified to perform parts of the services meet the relevant criteria as established in the Tender Documents.

I am fully aware that the subcontractor(s) cannot be replaced, nor can subcontractors be added, without the prior written authorisation of Forum Virium Helsinki.

I am fully aware that any dispute arising out of, or in connection with, the tender procedure shall be brought before the District Court of Helsinki as set out in the Request for Tender (Section 5.11).

|  |  |
| --- | --- |
| Lead tenderer – Org. Name  |  |
| Name Authorised Signatory |  |
| Position  |  |
| Signature and Stamp if available |  |
| Place, Date |  |
| Stamp, if available |  |

**Statement B**

I, the undersigned, being the authorised signatory of the Lead Tenderer, hereby declare that I have examined and I accept without reserve or restriction the entire contents of the PCP Tender Documents for the tender procedure in the framework of the AI4Cities project (Tender Documents 1 to 4) and of the tender submitted in its entirety (Forms A to G).

I guarantee that all Consortium members and the subcontractor(s) identified to perform parts of the services meet the relevant criteria as established in the Tender Documents.

I am fully aware that the composition of the Consortium cannot be altered and that the subcontractor(s) cannot be replaced, nor can subcontractors be added, without the prior written authorisation of Forum Virium Helsinki.

I am fully aware that the Consortium members are jointly and severally liable to Forum Virium Helsinki for the execution of the Contracts.

I am fully aware that any dispute arising out of, or in connection with, the tender procedure shall be brought before the District Court of Helsinki as set out in the Request for Tender (Section 5.11).

|  |  |
| --- | --- |
| Name of Lead tenderer |  |
| Name Authorised Signatory |  |
| Position  |  |
| Signature and Stamp if available |  |
| Place, Date |  |

# Power of attorney

 **NOTE:**

* **Only to be completed in case of a Consortium, by each member of the Consortium (Lead partner excluded)!**
* **If not applicable, delete this section. Otherwise MULTIPLY THIS PAGE BY THE NUMBER OF PARTNERS.**

I, the undersigned, *(insert name of the signatory of this form), (position),* having the legal capacity required to act on behalf of his/her company, *(full name of the entity*).

**HEREBY AGREE TO THE FOLLOWING:**

1. To submit a tender as a member of the Consortium, led by *(name of the Lead Tenderer),* in accordance with the conditions specified in the Tender documents to which this power of attorney is attached.
2. If Forum Virium Helsinki awards the Contracts to our Consortium, as a member of the Consortium I will be a co-signatory of the contracts in accordance with the following conditions:
	1. As a member of the Consortium, I am liable towards Forum Virium Helsinki for the performance of the Contracts.
	2. As a member of the Consortium, I shall comply with the terms and conditions of the Contracts.
3. As a member of the Consortium, I grant to the Lead Tenderer the power to act on my behalf in the submission of the Tender and conclusion of the Contracts.
4. As a member of the Consortium, I have examined and I accept without reserve or restriction the entire contents of the PCP Tender Documents (TDs 1 to 4) for the tender procedure in the framework of the AI4Cities project and of the tender submitted by (*full name of the Lead Tenderer)* in its entirety (Forms A to G).
5. As a member of the Consortium, I have examined and I possess the necessary resources (human, financial, technical) with no time restrictions to fulfil my obligations arising from the awarded contracts.
6. As a member of the Consortium, I am fully aware that any dispute arising out of, or in connection with, the tender procedure shall be brought before the District Court of Helsinki as set out in the Request for Tender (Section 5.11).

Any modification to the ‘power of attorney’ shall be subject to Forum Virium Helsinki’s approval. This power of attorney shall expire when all of the contractual obligations of the Consortium towards Forum Virium Helsinki for the delivery of the services and/or supplies subject to the Contract have ceased to exist. The parties cannot terminate it before that date without the consent of Forum Virium Helsinki.

|  |  |
| --- | --- |
| **Consortium Member** | Insert Partner number, and Full name of the entity |
| Name Authorised Signatory |  |
| Position  |  |
| Signature and Stamp, if available |  |
| Place, Date |  |

# Subcontractor declaration

**NOTE:**

* **Declaration to be submitted by each of the Subcontractors engaged in this Tender. Only to be completed in case of the existence of Subcontractors**
* **If not applicable, delete this section. Otherwise MULTIPLE THIS PAGE BY THE NUMBER OF SUBCONTRACTORS.**

I, the undersigned (*insert name of the signatory of this form), (position)* of (*full name of the entity to be subcontracted/person to be subcontracted),* with a registered office at (*full address)* and VAT number *(official VAT number)* declare that:

* I am fully aware of the Tender Documents (TDs 1 to 4) for the tender procedure in the framework of the AI4Cities project and of the tender submitted by *full name of the Lead Tenderer*, in its entirety (Forms A to G).
* I possess the necessary resources (human, financial, technical) with no time restrictions to fulfil its obligations arising from my responsibilities within the awarded contracts.

|  |  |
| --- | --- |
| Consortium member responsible for the subcontract | Partner No.) and Name |
| **Subcontractor** | **Insert subcontractor No.) and Name of the entity** |
| Name Authorised Signatory |  |
| Position  |  |
| Signature and Stamp, if available  |  |
| Place, Date |  |